



FY 01 DCMC Business Plan Workshop

**Workshop 3: Business Information Center Update
Performance Labor Accounting System - PLAS
April 5, 2000**

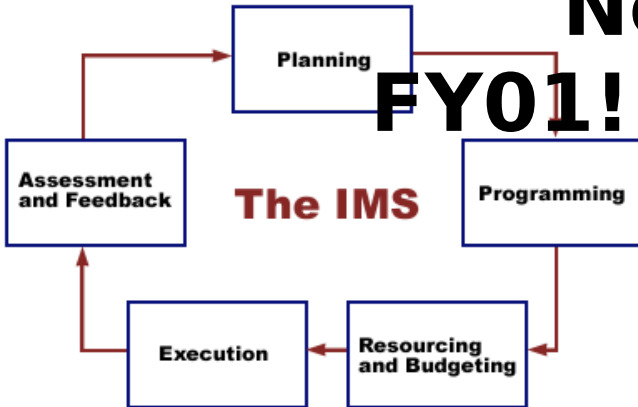


FY01 Business Plan Workshop

What's New?

No Program Codes for

FY01!!!!



. . . At all!

What's not new?

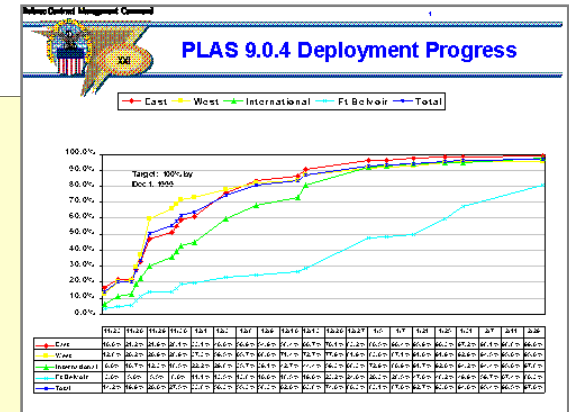
- All PLAS process codes aligned to one of the goals or one of the objectives in



Performance Labor Accounting System

PLAS Discussion Topics:

- *New PLAS 9.0.4 features useful for Performance Plan tracking:*
 - Process “Task Collection”
 - Organization “Other Than Assigned” - OTA
 - Multiple Program Codes



- Other New Features:
 - Cache & Trace - *Improved response time & troubleshooting*
 - Alternate Supervisor Role - *Easier access*
 - Sort Order of pulldown lists - *faster lookup*
 - Leave code palette - *Frequently used codes at the ready*



Process “Task Collection”

Process “Task” Collection: Temporary data collection at a finer level of detail for periodic Process level review & analysis....

Features:

- * **Process Owner, District, or CAO initiated collections.**
- * **Uses One-Book “Task” List.**
- * **Can be set for any group/team**
- * **Uses second pulldown list.**
- * **Collect any and/or all tasks.**
- * **Data available in PLAS or various standard PowerPlay cubes.**
- * **Provides data for local & Command-wide analysis.**



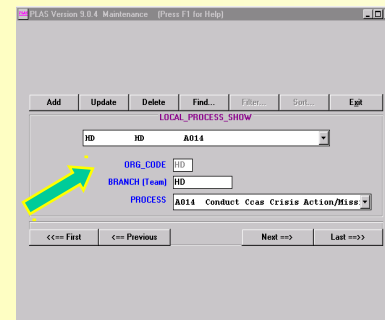
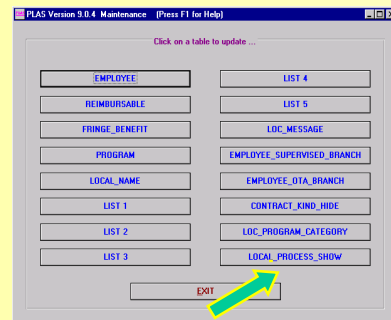
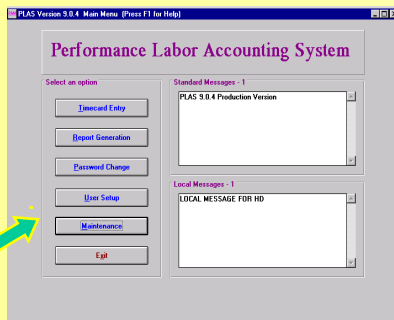
Local “Task” Collection

Can be directed by District or enabled by local CAO Commander:

- ★ For Performance Contract.***
- ★ For Unit Cost drilldown analysis.***
- ★ For process improvement activities.***
- ★ For USA “Gap” analysis.***



Simple PLAS maintenance item:



Watch for updates to:

- PLAS Manual**
- PLAS Chapter**



Process "Task" Collection

★ *Risks Associated with Local Task Collection:*

- ★ Turn "On" too many at one time - overwhelm users.
- ★ Leaving them "On" longer than required to obtain data.
- ★ Non-use of the feature - lost improvement opportunity.
- ★ One-Book is dynamic - Tasks change.

★ *Risk Abatement Measures:*

- ★ Policy to promote brief samples; be reasonable.
- ★ PLAS PMC to check with test locations as One Book task listings are updated in PLAS.
- ★ Brief status of projects underway at FMRs.



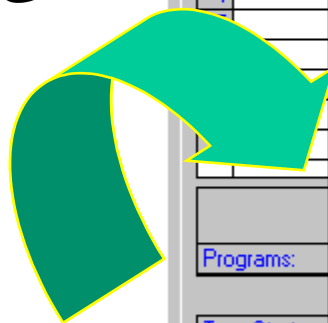
Tools and deployment policy available in PLAS in April, 200



Process "Task Collection"

How it works!

**1st -
Select a
PLAS
process
Code**



PLAS Version 9.0.4 Timecard Entry Screen (Press F1 for Help)

File Edit Ataaps Navigate Help

Full Pay Period Timecard Entry Local Data Tour Data

Employee's Information

Emp ID: HD_ADMIN Date (00071 Sat): 03/11/2000
 Name: HD ADMINISTRATOR Home Code: 611011000
 Team: HD

Process	Contract Kind	Work	Start	End	Haz	Reimbursable DCN / Function	Reimb Close	Local
1						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
2						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
3						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
4						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	

Valid Processes

- 000* Direct Mission One-Book Processes
- 008 Int'l Agreements/Int'l MOU, Host Country Adm Servcs
- 010 Industrial Analysis Program
- 012 Early CAS
- 012* Old process Codes 012A, 012B, 012E Charge to 012
- 012C Past Performance Information
- 014 Contingency Contract Administration Services(CCAS)
- 014A Operational Contingency Cntr Admin Services(CCAS)
- 021> Preaward Surveys
- 031* Process 031 has been retitled & renumbered to 031A
- 031A Contract Receipt and Review - (New)
- 038> Program Integration
- 041 Pricing & Negotiation
- 041* Technical Support to Negotiations charge to 041
- 043 Forward Pricing Rate Agreements

Tour Start: 0800 Tour Hours: 0
 Tour Duration: 0800 Regular Hours: 0
 Lunch Start: 1130 Premium Hours: 0
 Lunch End: 1200 Leave Hours: 0

☐ Regular Day On
☐ Lunch On RDO
☐ Flex Tour Disabled

Local Programs 2

Leave

	Leave Code	Start Time	End Time	Haz Code	Hours
1					
2					
3					
4					

Save Cancel Update Exit

...say, 021



Process "Task Collection"

**IF - Tasks
are being
collected**

**Line opens
up to
expose
additional
selections**

...pick one!

PLAS Version 9.0.4 Timecard Entry Screen (Press F1 for Help)

File Edit Ataaps Navigate Help

Full Pay Period Timecard Entry Local Data Tour Data

Employee's Information

Emp ID: HD_ADMIN Date (00073 Mon): 03/13/2000

Name: HD ADMINISTRATOR Home Code: 611011000

Team: HD

Process	Sort by Id Code...	Sort by Description...	Contract Kind	Work	Start	End	Haz	Reimbursable DCN / Function	Reimb Close	Local
1								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
2								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
3								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
4								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
5								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
6								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
7								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
8								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
9								<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	

Valid Processes

- 000* Direct Mission One-Book Processes
- 008 Int'l Agreements/Int'l MOU, Host Country Adm Servcs
- 010 Industrial Analysis Program
- 012 Early CAS
- 012* Old process Codes 012A, 012B, 012E Charge to 012
- 012C Past Performance Information
- 014 Contingency Contract Administration Services(CCAS)
- 014A Operational Contingency Cntr Admin Services(CCAS)
- 021> Preaward Surveys
 - 031* A021 Receive Request/Package, Review & Distribute
 - 031A C021 Conduct Pre-Evaluation Meeting (Formal/Informal)
 - 038> D021 Research Data/Conduct Formal or Informal PAS
 - 041 G021 Review, Reconcile, & Finalize Formal PAS Reports
 - 041* Z021 Other 021 Tasks NOT Listed Above
 - 043

Programs:

Tour Start: Tour Duration: Lunch Start: 1130 Lunch End: 1200

Flex Tour Disabled: ☐ Remain Hours: 0 Leave Hours: 0

Save Cancel Update Exit

Leave

Leave Code	Start Time	End Time	Haz Code	Hours
1				
2				
3				
4				



Process "Task Collection"

To
display
all tasks

Right
click
while
Process
Pull-down
List is
open
Items on
yellow list
can not be
selected
- FYI
Only

PLAS Version 9.0.4 Timecard Entry Screen (Press F1 for Help)

File Edit Ataaps Navigate Help

Full Pay Period Timecard Entry Local Data Tour Data

Employee's Information

Emp ID: HD_ADMIN Date (00071 Sat): 03/11/2000
 Name: HD ADMINISTRATOR Home Code: 611011000
 Team: HD

Process	Contract Kind	Work	Start	End	Haz	Reimbursable DCN / Function	Reimb Close	Local
1						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
2						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
3						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
4						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
5						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
6						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
7						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
8						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
9						<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	

Sort by Id Code...
Sort by Description...

Valid Processes

000* Direct Mission One-Book Processes
 008 Int'l Agreements/Int'l MOU, Host Country Adm Servcs
 010 Industrial Analysis Program
 012 Early CAS
 012* Old process Codes 012A, 012B, 012E Charge to 012
 012C Past Performance Information
 014 Contingency Contract Administration Services(CCAS)
 014A Operational Contingency Cntr Admin Services(CCAS)
 021> Preaward Surveys
 031* Process 031 has been retitled & renumbered to 031A
 031 021 Preaward Surveys
 038 A021 Receive Request/Package, Review & Distribute
 041 (B021 Initiate Discussion With the Customer)
 041 C021 Conduct Pre-Evaluation Meeting (Formal/Informal)
 043 D021 Research Data/Conduct Formal or Informal PAS
 (E021 Conduct Post Evaluation Meeting [Formal PAS])
 (F021 Perform Supervisory Review of Formal PAS Reports)
 G021 Review, Reconcile, & Finalize Formal PAS Reports
 (H021 Provide Response to Customer [Formal/Informal PAS])
 Z021 Other 021 Tasks NOT Listed Above

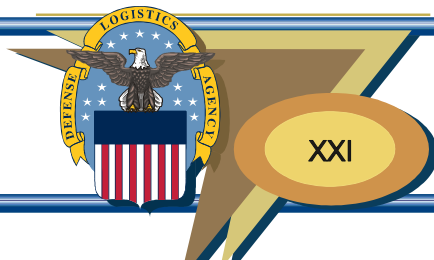
Local Programs 2

Leave

	Leave Code	Start Time	End Time	Haz Code	Hours
1					
2					
3					
4					

Tour Start: Tour Duration: Lunch Start: Lunch End:

Save Cancel Update Exit



Process "Task Collection"

**To Activate - select
"Local_Process_Show"
menu option in
maintenance...**

PLAS Version 9.0.4 Maintenance (Press F1 for Help)

Click on a table to update ...

EMPLOYEE REIMBURSABLE

LIST 4 LIST 5

LOC_MESSAGE

EMPLOYEE_SUPERVISED_BRANCH

EMPLOYEE_OTA_BRANCH

CONTRACT_KIND_HIDE

LOC_PROGRAM_CATEGORY

LOCAL_PROCESS_SHOW

EXIT

PLAS Version 9.0.4 Maintenance (Press F1 for Help)

Add Update Delete Find... Filter... Sort... Exit

LOCAL_PROCESS_SHOW

HD HD A014

ORG_CODE HD

BRANCH (Team) HD

PROCESS A014 Conduct Coas Crisis Action/Miss

<<== First <== Previous Next ==> Last ==>>

Then simply:
**1. Select tasks
desired;**
**2. Assign to
specific
organizations
planned to**



Process "Task Collection"

Viewing the Data....

PROCESS SUMMARY REPORT

Reporting Period: 01/16/2000 to 03/16/2000

Team HD and All Sub Teams

Date Generated: 3/16/00

Page 1

Process	Description	Hours	Cost (\$)
021	Preaward Surveys	8.00	288.00
031A	Contract Receipt and Review - (New)	2.00	72.00
085	Supplier Quality Assurance	9.00	324.00
G085	Process Proofing (Space/Satellite Test CAOs ONLY)	5.00	180.00
H085	Product Audits (Space/Satellite Test CAOs ONLY)	2.00	72.00
Grand Total:		26.00	936.00

Any PLAS report or PowerPlay cube will display data in the process field, with either the process code or the task code.



Organization “Other Than Assigned”

Organization OTA: *Identification of costs & hours expended by one CAO on behalf of another CAO....*

Features:

- * *Only usable by preset employees.***
- * *Column not seen By ineligible employees.***
- * *Access only to organizations receiving actual support. Does NOT move hours or cost - “flags” them***
- * *Used only for documented cognizance & support as described by general orders***
- * *Pre-approval by employee and by organization***
- * *Operates On main timecard***
- * *Allows use of “receiving” CAOs local programs.***



Organization “Other Than Assigned”

Typical Use:

- Property
- Transportation
- Pricing
- Plant Clearanc



PLAS Version 9.0.4 Timecard Entry Screen (Press F1 for Help)

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Full Pay Period Timecard Entry Local Data Tour Data

Employee's Information

Emp ID: HD_OTA Date (00027 Thu): 01/27/2000

Name: HD OTHER THAN ASSIGNED Home Code: 611011000

Team: HDA

	OTA Branch	Process	Program(s)	Cost Pool	Contract Kind	Unit Cost Pool	Work Code	Hours	Start Time	End Time	Reimbursable DCN / Function	Reimb Close	Local
1	HDA	021	(none)	PreContract			RG	8			<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
2	HDA										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
3	HDA										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
4											<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
5	HDA										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
6	HDA										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
7	HDA										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
8	HDA										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
9	HDA										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	

Programs: ☒ No Program ☐ ACAT 1 Programs ☐ Performance Plan Goals ☐ Other National ☐ Local Programs 1 ☐ Local Programs 2

Tour Start: 0800 ☐ Regular Day Off
 Tour Duration: 0800 ☐ Lunch On RDO
 Lunch Start: 1130 ☐ Flex Tour Disabled
 Lunch End: 1200

Tour Hours: 8
 Regular Hours: 8
 Premium Hours: 0
 Leave Hours: 0

Leave

	Leave Code	Start Time	End Time	Haz Code	Hours
1					
2					
3					
4					

Save Cancel Update Exit

You can only VIEW data for this date. You can't change it!!!

NOT...

- for temporary work effort, I.e., “Details
- for loaned or borrowed hours within a CAO
- for “subcontracts/delegations”
- for any other local purpose

See results in Unit Cost and/or PLAS reports!



Organization “Other Than Assigned”

Easy to set up!

- Identify Employees
- Enable them
- Train them

Add	Update	Delete	Find...	Filter...	Sort...	Exit
-----	--------	--------	---------	-----------	---------	------

EMPLOYEE_OTA_BRANCH
Used to allow PLAS charging from your organization to another organization.

HD OTA	HOA
--------	-----

ORG_CODE

EMPLOYEE_ID

Person charging to other organization

BRANCH (Team)

Branch (Team) receiving charges

<<== First	<== Previous	Next ==>	Last ==>>
------------	--------------	----------	-----------

Providing CAO Enables It's Own Employees and CAOs

....No “Pre-Approval” Action Required by Receiving Organization.



Organization “Other Than Assigned”

OTA displays on Unit Cost Reports:

Sample 1Q FY00 Data, 1 geographic CA

**Net Totals: -1,031 Hours Loaned out;
-\$41,251 in labor dollars**

	UNIT COST	ORG Other Than Assign (OTA)		
		NET HOURS	NET COST	UNIT COST
UNITS		-1,034.99	-\$41,251.63	

By Pool:

1A. Systems Acquisition and R&D Contracts (Basic CAS)

Civilian Hours

623.44	\$348.14	-376.79	-\$15,017.73	\$324.05
		-376.79	-\$15,017.73	

1C. Service Contracts (Basic CAS)

Civilian Hours

198.00	\$126.62	-34.56	-\$1,377.46	\$119.66
		-34.56	-\$1,377.46	

1D. Supply & Related Contracts (Basic CAS)

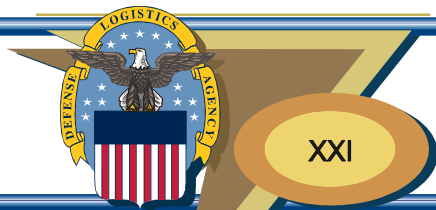
Civilian Hours

4,407.00	\$223.98	-274.34	-\$10,934.38	\$221.50
		-274.34	-\$10,934.38	

Etc.

**All Values
are “Net”**

**No
provision
for
adjusting
Unit Cost
counts!**



Organization "Other Than Assigned"

Data displays on PLAS Reports:

OTA PROVIDING ORGANIZATION REPORT		Date Generated: 3/16/00	
Reporting Period: 01/16/2000 to 03/16/2000		Page 1	
All Org Codes, Grouped by Org Code			
Process	Description	Hours	Cost(\$)
Providing Org Code HD			
Providing Employee HD OTHER THAN ASSIGNED (HD_OTA)			
Receiving Org Code HO			
Receiving Team HOA			
021	Preaward Surveys	8.00	288.00
031A	Contract Receipt and Review - (New)	8.00	288.00
Receiving Team HOA Total:		16.00	576.00
Receiving Org Code HO Total:		16.00	576.00
Providing Employee HD OTHER THAN ASSIGNED (HD_OTA) Total:		16.00	576.00
Providing Org Code HD Total:		16.00	576.00

Selection Criteria:

OTA Detail

Report Selectors:

Selection Criteria:		OTA Detail	
Org Code	<All>	<input checked="" type="radio"/> Providing Employee	<input type="radio"/> Receiving Team
Team	<All>	<input type="radio"/> Receiving Org Code	<input type="radio"/> Process
Sub Team	<All>		
Employee Type	<All>		
Level of Detail:			
<input type="radio"/> District Level		<input checked="" type="radio"/> Grouped by Org Code	
Date Range (m/d/yy):		Sort Order:	
From	03/16/2000	Group Sort Order:	By Org Code (alphabetically)
To	03/16/2000	Record Sort Order:	By Providing Employee (alphabetically)



Multiple Program Codes

Multiple Program Codes: *Select any or all that may apply to the hours charged....*

Why:

- * More Clearly Defines Work Accomplished
- * Eliminates assortment of Overlap/Conflict Problems
- * Better Accuracy for Program-Managed Support
- * No More Program Code "Hierarchy!"
- * Paves the way for other features!

... Like, additional categories of program codes



Multiple Program Codes

Features:

- A minimum of one program code per process Entry still required! Select either the new “no program” option, or any national or Local program.
- Any combination of national and/or Local codes allowed by SmartPLAS rules.
- New, second “local” Program category added for greater flexibility.
- New display of the unique combination of codes selected for each timecard screen line.
- Pulldown lists tailored to each program category, e.g.. ACAT I, Performance plan, Other National, Local 1, Local 2, etc.
- User “Palette” feature available for all program code categories



Multiple Program Codes

Here's how it works...

Select
from
any/all
listed
program
"Categorie
s"

Or,
"No
Program"
checkbox

PLAS Version 9.0.4 Timecard Entry Screen (Press F1 for Help)

File Edit Ataaps Navigate Help

Full Pay Period Timecard Entry Local Data Tour Data

Employee's Information

Emp ID: HD_ADMIN Date (00075 Wed): 03/15/2000
 Name: HD ADMINISTRATOR Home Code: 611011000
 Team: HD

	Process	Program(s)	Cost Pool	Contract Kind Unit Cost Pool	Work Code	Hours	Start Time	End Time	Haz Code	Reimbursable DCN / Function	Reimb Close	Local
1	031A	Multiple...	BasicCAS	Subs/Dels	RG	2	0800	1000		<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
2										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
3										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
4										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
5										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
6										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
7										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
8										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	
9										<input type="checkbox"/> Load Reimbursables	<input type="checkbox"/>	

Programs: ☐ No Program ☒ ACAT 1 Programs ☐ Performance Plan Goals ☐ Other National ☐ Local Programs 1 ☐ Local Programs 2

Programs: ☐ NA004 NI031 NM001 L0001 L0002

Sort by Description... Valid Programs...

Tour Start:	0	NA002	AFATDS (ATCCS)
Tour Duration:	0	NA003	CRUSADER
Lunch Start:	1	NA004	ATACMS-BAT
Lunch End:	1	NA007	BLACKHAWK (UH-60L)
		NA008	BRADLEY FVS UPGRADE
		NA009	COMANCHE

Exit

Leave

	Leave Code	Start Time	End Time	Haz Code	Hours
1					
2					
3					
4					



Multiple Program Codes

Why Two “Local” Program Categories?

- **For better recording of PI/SPI support actions,**
. . . Permits use of National ACAT codes plus locally defined codes for describing program support effort for customer support!
- **For added flexibility,**
. . . Allows combinations of local codes otherwise not available!
- **Paves the way for attachment of other process-specific reporting “attributes”,**
*. **Have to work out a strategy for your CAO!***





Multiple Program Codes

**Program Codes
selected are
displayed on
various PLAS
reports!**

PLAS Transcard Detailed Report
Pay Period Starting 01/02/2000 for ED_ADMIN

Date Generated: DD/MM/YY
Page: 1

[illegible]



Other PLAS Features for FY00

- * **Trace Settings,**
....Troubleshoot operating problems
- * **Cache Settings,**
....Speed up screen building for remotes.
- * **Alternate Supervisor & Timekeeper**
....flexibility in editing PLAS records
- * **Pulldown list "Sort Order"**
....faster lookup of desired codes
- * **Leave Code "Palette"**
....Puts frequently used codes on first list



Cache - Improved Response Time

Cache Setting - Stores All Codes Necessary to Draw Timecard Screen on Users' Hard Drive for Faster PLAS Screen Building!

- At login, data is read from the oracle server only when there is a change in the data. Disk cache is then appropriately updated. The cache takes effect the second time the user logs into PLAS. The first time the user logs in, the appropriate cache files are created, but they are not used until the second login.
- Intended primarily for remote users who experience significant delays in retrieving PLAS tables prior to being able to input time. Users operating PLAS on normally fast networks will see a small, but noticeable improvement in speed when cache is enabled.
- Changes (local program additions/hiding, new national process/program codes) may not be seen by an enabled employee until the following day, depending on when the change is entered in relation to the scheduled snapshot of data from your district server to remote server. Snapshots occur once daily!
- To preclude the potentially late receipt of any new code, a workaround is to log into PLAS but before going to "timecard entry", go into "user setup" and "clear cache", then proceed to "timecard entry". Code(s) will reload, including any new code(s) just added.
- The next release of PLAS will include functionality to shorten the time between entering a code and having it appear on everyone's screens. These changes will eliminate the potential lag that we can experience today!